**Yorkshire Housing Role Profile**

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| **Job title:** | Business Planning Analyst | **Leader of others:** | No |
| **Reports to:** | Head of Treasury & Financial Planning | **Contract type:** | Agile |
| **Business Area** | Finance | **Budget holder?** | Director of Finance |

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| **Job purpose** |
| Yorkshire Housing’s 30 Year Business Plan is the key financial planning document that is submitted annually to the Housing regulator and is used internally for decision making. The key purpose of this role is:  To develop and own the Group’s 30-year financial plan to effectively support the delivery of the growth and strategic ambitions of YH.  To promote the Treasury function across the business and build and maintain effective relationships with key stakeholders. |

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| **Key responsibilities** |
| * Own and update the Group’s 30-year financial plan, to effectively forecast and report the Group’s financial performance and liquidity position * Provide insight and analysis to the Treasury Team, Finance Team and wider business on business plan outputs to inform effective decision making * Undertake financial modelling, scenario planning and option appraisal to support effective decision making and improve business performance * Liaise closely with the Treasury Analyst to ensure that ongoing cash flow forecasting aligns to the Group’s financial plan, identifying and investigating any variances * Support with the completion of the annual Financial Forecast Return * Provide support to the Head of Treasury in delivering the Group’s Treasury Strategy * Collaborate with both finance and operational colleagues to identify, investigate and implement remedial action to address issues impacting on cash flow and subsequent financial and business performance * Contribute to the delivery of the Group’s key strategies * Mentor, coach and develop members of the Treasury Team to achieve their potential   **The above list of duties is neither exhaustive nor exclusive. The post holder is expected to undertake duties commensurate with the responsibility level of this post as directed** |

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| **What you’ll bring to the role** |
| **The main things:** |
| * Professional accounting qualification (ACA, ACCA, CIMA or equivalent) * Experience of financial planning * Excellent communication skills and the ability to explain complex financial information clearly and simply * Analytical and problem solving skills * Ability to influence, negotiate and challenge * Proven track record of building successful relationships with senior stakeholders * Excellent attention to detail with the ability to work under pressure, deliver to strict deadlines and manage conflicting priorities |
| **It would be a bonus if you have:** |
| * Experience of working in the regulated social housing sector * Experience using BRIXX business planning software |
| **Our values:** |
| Our values describe what matters most to us, and what our colleagues should expect from each other. We’re all expected to show how we support and live up to these values in our work.  **Create trust** • Do the right thing, not the easy thing • Be honest and open • Do what you say.  **Be curious** • Think differently • Ask questions • Keep learning.  **Make it happen** • Own it • Do it • Be empowered.  **Achieve impact** • Do things that matter • Deliver results • Show pride and passion.  **Have fun** • Enjoy work • Be yourself • Stay connected.  We want colleagues to feel free to be themselves - so we’re all responsible for making sure we promote a culture of equality, diversity and inclusion. And, as you’d expect, we’re responsible for our own health and safety, following our policies and doing any training needed for our roles. |