**Yorkshire Housing Role Profile**

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| **Job title:** | Senior Project Manager | **Leader of others:** | Yes |
| **Reports to:** | Head of Construction | **Contract type:** | Agile |
| **Business Area** | Development | **Budget holder?** | Yes |

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| **Job purpose** |
| To be at the forefront of the construction and delivery of the development programme and large scale sites across the Yorkshire Region providing homes for a wide range of customers across all tenures. Leading the project management team and overseeing the construction of all schemes, ensuring sound financial planning and forecasting controls are adhered to, to assist in the delivery of a well-managed development programme.  |

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| **Key responsibilities** |
| * To lead, manage, motivate, support and develop a team of skilled project managers, ensuring that Yorkshire Housing’s ambitious organisational objectives and development targets are achieved.
* Ensure that the efficient procurement, delivery and management of all YH development programmes including complex and large scale strategic sites are in line with any internal and external regulatory and funding requirements to support the effective delivery of new homes.
* Produce and present Directors, Development Committee and Board approval reports, as requested to accurately describe and appraise the sustainability of developments.
* Ensure that all necessary financial parameters are met, policies and strategies are followed and appropriately forecast. Working closely and proactively with YH finance colleagues informing them of any major variations.
* Project manage any larger or more complex sites.
* Provide support to Project Managers, unblocking issues as an when they arise.
* To commission and liaise with developers, consultants, valuers, solicitors, contractors, Local Authorities and others to unblock issues and build relationships . To appoint the appropriate project team consultants and instruct relevant surveys.
* Create, develop and manage positive relationships with all internal and external stakeholders at all levels including Local Authorities, Land Agents, Partners and consultants.
* Work collaboratively and proactively with internal stakeholders such as Space Homes and Lettings t regarding the mix, specification and design and costs and to ensure they are consulted and kept up to date of progress, in line with the development procedures.
* To fully observe development process and procedures in compliance with internal and external audit requirements, ensuring legislative and regulatory requirements for development activities to ensure the delivery of high quality, safe and compliant homes are met.
* Ensure the rigorous application of risk management and value for money on all development schemes.
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| **What you’ll bring to the role** |
| **The main things:** |
| * Experience of project management, housing development and construction.
* Experience of appraising sites and understanding of different tenure types including outright sale, low cost home ownership, market rent and affordable rent.
* Experience of managing complex schemes and substantial budgets associated with these schemes.
* Experience of building positive internal and external relationships and strategic partnerships including LA’s, QS, Architect and Contractors and YH Sales, Finance and Place Teams.
* Experience and Knowledge of Planning, Building Regulations and regulatory and legislative requirements and the impact of the external environment on YH.
* Strong construction and technical knowledge.
* Analytical, methodical, and able to work with large volumes of information and complex data.
* Ability to produce insightful business reports for Directors or the Executive team as required.
* Comprehensive IT experience especially in MS products (Including SharePoint & Teams) as well database software.
* Excellent communication and interpersonal skills. Communicating confidently, effectively and empathetically with people, with the ability to explain complex issues simply without diluting the meaning.
* Ability to lead and motivate a remote team and to champion working in an agile and flexible way in line with YH’s Hub, Home and Roam approach.
* Strong Numeracy, IT and report writing skills.
* Ability to interpret plans and drawings
* Actively promote value for money and efficiency
* Eagerness to develop own skills and adapt to change.
* Personal values and approach that align with YH’s values.
* An understanding of Equality, Diversity and Inclusivity and how this is applied through our service to customers and colleagues.
* Full UK driving license, able to drive and have access to a car for business purposes.
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| **It would be a bonus if you have:** |
| * Corporate membership of CIH, RICS, IAM or equivalent professional experience
* Degree or equivalent in, building/construction or another relevant subject
* PRINCE2 or similar project management qualification
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| **Our values:** |
| Our values describe what matters most to us, and what our colleagues should expect from each other. We’re all expected to show how we support and live up to these values in our work. **Create trust** • Do the right thing, not the easy thing • Be honest and open • Do what you say.**Be curious** • Think differently • Ask questions • Keep learning.**Make it happen** • Own it • Do it • Be empowered.**Achieve impact** • Do things that matter • Deliver results • Show pride and passion.**Have fun** • Enjoy work • Be yourself • Stay connected.We want colleagues to feel free to be themselves - so we’re all responsible for making sure we promote a culture of equality, diversity and inclusion. And, as you’d expect, we’re responsible for our own health and safety, following our policies and doing any training needed for our roles.  |