

Yorkshire Housing Role Profile



**Yorkshire
Housing**

Job title:	Asset Intelligence Analyst	Leader of others:	No
Reports to:	Asset Intelligence Manager	Contract type:	Agile Homeworking
Business area:	Assets and Sustainability; Asset Strategy	Car allowance:	No
Budget holder:	No	DBS required:	No

Job purpose

Ensure the integrity of asset data to demonstrate compliance with the Decent Homes Standard including HHSRS hazards and all statutory legislation.

Model and validate stock condition and energy data to inform investment requirements across the portfolio working closely with the Asset Investment and Sustainability teams to produce planned programmes of work.

Provide analysis and intelligence to drive the transition to a customer focused preemptive service

Key responsibilities

- Play a key role in providing information to ensure YH's compliance for the Government's Decent Homes Standard, Health and Safety and Statistical Data Return
- Validate, maintain and develop the data held on our asset management and energy management systems. Ensure data quality and validation prior to the promotion of data into systems
- Undertake validation and reconciliation analysis to identify differences and anomalies in our data
- Report on asset performance and key performance indicators including investment delivery.
- Provide 'live' insight into asset performance and compliance linked to the portfolio.
- Undertake trend analysis to identify risks and opportunities.
- Provide intelligence to inform portfolio viability reports and option appraisals using NPV solutions.
- Provide intelligence to inform funding applications and benchmarking.
- Understand component life cycles and average costs to inform business planning and financial forecasting.
- Liaising with other departments, undertake data quality checks, including challenging the quality of the information.
- Produce and update clear and accurate procedures and documentation for processes and reports to ensure consistency in work methods.
- Work with other departments to capture accurate information about newly built homes and ensure that properties are set up correctly on databases and systems.
- Keep abreast of future developments including future statutory/regulatory changes to ensure that Yorkshire Housing meets regulatory standards. Ensure all legal and statutory requirements for service areas are met.
- Ensure asset data is available to internal stakeholders in a user-friendly format to promote a culture of self-service.
- Service delivery with a customer obsessed mindset to internal and external stakeholders

What you'll bring to the role

The main things:	
• Experience of working with complex data sets and interrogating data management systems • Excellent communication and interpersonal skills. Communicating confidently, effectively and empathetically with people, with the ability to explain complex issues simply without diluting the meaning • Ability to produce insightful business reports and performance dashboards • Analytical, methodical, and able to work effectively with large volumes of information and complex data • Comprehensive IT experience especially in MS products (Including Excel, SharePoint & Teams) as well as database software (such as housing/asset management systems) • Confident in the use of Excel including formulas to process, validate and present complex data. • Embracing challenges and being able to identify opportunities for positive change and deliver improvements • Eagerness to develop own skills and adapt to change. • Personal values and approach that align with YH's values • Ability to work flexibly in line with Hub, Home and Roam principles. • An understanding of Equality, Diversity and Inclusivity and how this is applied through our service to customers and colleagues.	
It would be a bonus if you have:	
• Experience of working directly with asset/energy management systems • Knowledge of different asset performance evaluation models • Previous experience dealing with regulatory bodies • An understanding of energy performance certificate and standard assessment procedure • Experience of using business intelligence, reporting and visualisation software (e.g. Tableau, SSRS, Power BI) to develop self-service-based reporting • Experience of using GIS to present and analyse asset based and associated geographical information	
Our values:	
Our values describe what matters most to us, and what our colleagues should expect from each other. We're all expected to show how we support and live up to these values in our work. Create trust • Do the right thing, not the easy thing • Be honest and open • Do what you say Be curious • Think differently • Ask questions • Keep learning Make it happen • Own it • Do it • Be empowered Achieve impact • Do things that matter • Deliver results • Show pride and passion Have fun • Enjoy work • Be yourself • Stay connected We want colleagues to feel free to be themselves - so we're all responsible for making sure we promote a culture of equality, diversity and inclusion. And, as you'd expect, we're responsible for our own health and safety, following our policies and doing any training needed for our roles.	
Date last reviewed:	April 2024