



Yorkshire Housing Role Profile

Job title:	Senior Accountant	Leader of others:	No
Reports to:	Financial Controller	Contract type:	Agile homeworking
Business area:	Finance	Car allowance:	No
Budget holder:	No	DBS required:	No

Job purpose

Reporting to the Financial Controller the successful candidate will manage the organisation's technical accounting and lead the response to changes in the business and accounting standards. They will be the key contact for all VAT and Tax reporting matters.

This is a varied role with the opportunity to get involved with a range of internal and external stakeholders in projects, process improvement, ad-hoc accounting queries and new developments in accounting standards. Will provide primary support to Financial Controller in the production of the annual statutory reports of the group ensuring accuracy and integrity in financial reporting.

Key responsibilities

- Responsible for preparing and filing of all statutory accounts to deadline and in line with appropriate accounting standards
- Developing a half year end process to ensure accuracy and to plan ahead
- Supporting the Financial Controller
- Developing & reinforcing financial controls, offering balance sheet reconciliation support and review
- Both system and policy/procedure driven in order to appropriately manage financial risks
- Liaise with internal and external auditors, including provision of information and support to those auditors
- Lead on producing and filing of VAT returns and improving the process
- Lead on corporation tax and gift aid computations in conjunction with external advisors
- Assist the Financial Controller with the filing of the year-end tax returns
- Resolving ad-hoc technical accounting queries from other areas of the business including for projects and new business
- Developing the accounting policy and processes, including assessing and implementing changes required, as a result of change to accounting standards and / or regulations.
- Providing pragmatic accounting support to other divisions in relation to new product offerings, propositions, VFM and strategic initiatives.
- Develop and manage key relationships with internal and external customers. Ensure clear communication with relevant senior management in order to determine customers' requirements and priorities.
- Lead officer producing regulatory returns such as FVA, ONS

What you'll bring to the role

The main things:

General

- Experienced accountant with a professional accounting qualification.
- Good experience and technical working knowledge relevant to statutory financial statements preparation.
- Understanding, analysing and communicating matters pertaining to VAT (specifically partial exemption)

- Experience of working with external accountants / auditors and supporting the co-ordination, QA, communication and cataloguing of auditors requests
- Experience of FRS102 and the Housing SORP
- Ability to keep track of legislation changes and requirements.
- High level of numeracy
- Excellent attention to detail
- Understanding of VAT return processes Qualified accountant as part of recognised accounting body e.g. ACA, ACCA, CIMA

Systems

- Open Accounts, Workday or similar
- Excel (intermediate)

Other

- It's important that you're able to work independently and as part of a team
- Be organised, prioritise your workload and proactively manage your deadlines
- Have strong interpersonal skills, be confident, collaborate with others and communicate effectively.
- Live our values: 'create trust', 'be curious', 'make it happen', 'achieve impact' & 'have fun'
- Eagerness to develop own skills and adapt to change.
- Personal values and approach that align with YH's values
- Ability to work flexibly in line with Hub, Home and Roam principles.
- An understanding of Equality, Diversity and Inclusivity and how this is applied through our service to customers and colleagues.

It would be a bonus if you have:

- Housing sector experience
- Regulatory reporting experience.
- Experience of VAT partial exemption
- Chartered Tax advisor

Our values:

Our values describe what matters most to us, and what our colleagues should expect from each other. We're all expected to show how we support and live up to these values in our work.

Create trust • Do the right thing, not the easy thing • Be honest and open • Do what you say

Be curious • Think differently • Ask questions • Keep learning

Make it happen • Own it • Do it • Be empowered

Achieve impact • Do things that matter • Deliver results • Show pride and passion

Have fun • Enjoy work • Be yourself • Stay connected

We want colleagues to feel free to be themselves - so we're all responsible for making sure we promote a culture of equality, diversity and inclusion. And, as you'd expect, we're responsible for our own health and safety, following our policies and doing any training needed for our roles.

Date Role Profile last reviewed:	October 2025
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